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# HIRING

## General Clerks II – Temporary Assignment

A military contractor supporting the U.S. Army Operational Test Command has 14 temporary General Clerk II openings on Joint Base Lewis/McChord. Position duration is approximately April 13<sup>th</sup> to June 15<sup>th</sup>, 2015.

### Job Requirements

- High school diploma or GED
- One (1) year experience in an administrative, data entry, or operational testing position
- Must be able to obtain a U.S. Government motor vehicle operator's permit
- Must have a valid driver's license, personal insurance and clean driving record
- Possess proof of U.S. Citizenship
- Must be able to work outdoors

**Schedule:** Day and Swing shifts, Sunday-Saturday, 40 hour work week

**Salary:** \$14.80/ hour

**To Apply:** Submit resume to [jsrecruiter@workforce-central.org](mailto:jsrecruiter@workforce-central.org) by 5:00 p.m. March 31<sup>st</sup>.

*View the full job description at [www.workforce253.com](http://www.workforce253.com)*



3650 South Cedar Street, Tacoma, WA 98409 • 253.472.8094 • [workforce-central.org](http://workforce-central.org)



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